

MINUTES OF THE JANUARY 23, 2012 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland (arrived at 7:44 pm), and Town Administrator Paul Deschaine.

At 7:41 pm, the Chair opened the general meeting of the Board of Selectmen.

Mr. Canada then opened the public hearing and first reading of proposed Ordinance 1-2005a regarding Stratham Hill Park Regulations. Non-members present: Park Association President Dan Crow, Parks & Recreation Director Seth Hickey, Highway Foreman Al Williams, Executive Assistant Stacey Grella, Police Chief John Scippa, and Park Association Member Kevin Peck. After a lengthy discussion, the Board made several amendments to the draft regulations. Mr. Canada then moved to accept the regulations as amended and order a second reading on January 30th at 7:30 pm to take additional public comments. Mr. Copeland seconded the motion, which passed unanimously.

TREASURER'S REPORT: Kevin Peck reported that he had \$7,110,089.87 in the general checking account.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes from the regular meeting on 1/9/12. Mr. Federico seconded the motion, which passed unanimously.

At 8:45 pm, Mr. Canada opened the public hearing and first reading of proposed Ordinance 1-92a regarding Hawkers, Peddlers, Solicitors and Other Itinerant Vendors. Since there were no public comments, Mr. Canada closed the public hearing. Mr. Canada moved to accept the Ordinance as is and order a second reading on January 30th at 7:30 pm to take additional public comments. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Canada then opened the public hearing and first reading of proposed Ordinance 1-2012 regarding Regulating Snow Obstructions within a Public Travel Way. Non-members present: Al Williams, Building Inspector Terry Barnes, and Dan Crow. After some discussion, Mr. Canada closed the public hearing at 8:56 pm. Mr. Canada moved to accept the Ordinance as is and order a second reading on January 30th at 7:30 pm to take additional public comments. Mr. Federico seconded the motion, which passed unanimously.

DEPARTMENT REPORTS:

Planning: Town Planner Lincoln Daley updated the Board on current Planning Board applications.

Mr. Daley stated that the first meeting of the newly created Town Center Revitalization Committee is February 1, 2012. Mr. Daley stated that Jamie Payne is interested in serving as an alternate on the Committee. Mr. Federico moved to confirm Jamie Payne as an alternate to the Town Center Revitalization Committee. Mr. Canada seconded the motion, which passed unanimously.

Mr. Daley stated that the RPC has revised the Exeter/Stratham Regional Water and Wastewater Planning study. He stated he received a letter confirming that the contract with Kleinfelder will be signed this Friday, along with a revised scope of work. This study is anticipated to be done by June 2012.

Mr. Daley stated the Public Works Commission (PWC) has gone through the budget and CIP process. He also stated the PWC is pursuing a grant opportunity in the amount of \$10,000 to be applied to the Coastal Grant Program. The purpose of this project is to do an inventory of all the storm water infrastructure in Town that focuses on the approved subdivisions and roadways. Part of this grant process is to submit letters of support from various boards and committees in the region. Mr. Daley presented a draft letter of support for the Board's review. Mr. Canada moved to authorize the Chair to sign the letter to the NH Coastal Program Coordinator in support of the Town of Stratham's grant application. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Daley updated the Board on the window installation project at the Municipal Center. At this time, there is only one window left to be installed, along with the final weatherization and caulking of the windows.

Mr. Daley then updated the Board on his report on the Offsite Improvement Funds & Performance Bonds and the tracking of such assessments. He will update the Board again at the February 27th meeting.

Mr. Daley stated that Thomas House from THA Architects has been nominated for the Business of the Year Award for 2012 by the Exeter Chamber of Commerce. He stated that part of that nomination process is a letter of support from the Board and he presented a draft letter for the Board's review. Mr. Federico moved to allow the Chair to sign the letter of support on behalf of the Board of Selectmen. Mr. Copeland seconded the motion, which passed unanimously.

Building Inspection/Code Enforcement: Building Inspector Terry Barnes was present at the meeting, and updated the Board on the current status of ongoing building inspections/issues.

Assessing: Assessor Andrea Lewy reported to the Board on her recommendations for actions on abatement applications. Mr. Canada moved to approve the requests by David Linnane, Alice Gray, and Jerome & Karen Erwin, as recommended by Ms. Lewy. Mr. Copeland seconded the motion, which passed unanimously.

Ms. Lewy then presented five Veteran Credit applications. Mr. Canada moved to approve the Veteran Credit applications for Christopher Cavaretta, Nicole Cavaretta, Jeffrey Denton, and Scott McCown as recommended by Ms. Lewy, and to deny Joseph Russell's request based on his not meeting the criteria. Mr. Copeland seconded the motion, which passed unanimously.

Ms. Lewy then discussed the second round of Land Use Change Taxes for Crockett Farm LLC. The total Tax Warrant revenue is \$33,600. Mr. Canada moved to approve the Warrant for the Land Use Change Tax for Crockett Farm LLC as presented by Ms. Lewy. Mr. Copeland seconded the motion, which passed unanimously.

Ms. Lewy reported that she met with a tax representative regarding the Gove building/Mass Realty. She stated that she should have something to present to the Board in the near future.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Kathy Lohndorf requested the use of the Park on June 23, 2012 for a graduation party. The request was approved.

Robert Chapman requested the use of the Park on July 29, 2012 for a family reunion. The request was approved.

Patrick Mone requested the use of the Park on August 4, 2012 for a family reunion. The request was approved.

Les Carbonneau requested the use of the Park on August 12, 2012 for a family reunion. The request was approved.

Whitney Bowley requested the use of the Park on June 23, 2012 for a graduation party. The request was approved.

ADMINISTRATION:

Mr. Deschaine stated he attended a meeting last Friday with representatives from Comcast where they discussed the draft franchise renewal agreement. This is a continuing matter.

Since the telephone in the Selectmen's conference room does not accept incoming calls, the Board agreed to assign a mailbox to the phone and redirect the caller in the voice mail message.

The group then reviewed and updated the Board's priority list.

The Board then discussed inserting informational items in with the dog letters that will be going out soon.

At 10:22 pm, Mr. Canada moved to go into non-public session to discuss contractual issues. Mr. Copeland seconded the motion, which passed unanimously.

At 11:10 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 11:11 pm, Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella
Executive Assistant

Paul R. Deschaine
Town Administrator